

**CITY OF FRANKLIN**  
**FINANCE COMMITTEE MINUTES**  
**July 25, 2006**

- I. The July 25, 2006 Finance Committee Meeting was called to order at 6:01 p.m. in the Hearing Room of Franklin City Hall.

Present were Members Ciche (arrived at 6:05 p.m.), Arvanetes, Bowe, Alderman Solomon, Alderman Hammelman, and Alderman Skowronski (arrived at 6:03 p.m.). Member Kust was excused. Also present was Director of Finance & Treasurer Cal Patterson and Director of Administration Mark Luberd.

- II. Citizen Comment Period: None.

- III. Nomination/Selection of Committee Chair and Vice Chair

Motion made by Alderman Hammelman and seconded by Alderman Skowronski to nominate and select Alderman Solomon as Chair. Upon vote, Ayes-All, Motion carried.

Motion made by Alderman Skowronski and seconded by Member Bowe to nominate and select Member Ciche as Vice Chair. Upon vote, Ayes-All, Motion carried.

- IV. Approval of April 25, 2006 Meeting Minutes

Motion made by Alderman Hammelman and seconded by Member Ciche to approve the April 25, 2006 Meeting Minutes as submitted. Upon vote, Ayes-All, Motion carried.

- V. Fire Department Overtime Report

Fire Chief will make a report to the Common Council at the Committee of the Whole Meeting on July 31, 2006. Finance Committee was invited to the July 31st Committee of the Whole Meeting.

- VI. Funding for the Extension of W. Marquette Avenue & Hillendale Drive (Referred from Council)

Discussion by members on traffic concern for buses and safety concern for school. Director of Finance & Treasurer Patterson clarified that both are in the Capital Project Fund: 1) Uncommitted Borrowed Funds (2005) and 2) Fund Balance.

Motion made by Alderman Hammelman and seconded by Member Ciche to recommend to the Common Council to use borrowed portion of Capital Improvement Fund in order to address traffic and safety issues. Possible special assessment would need to be considered. Upon vote, Ayes-All, Motion carried.

- VII. Request for Funding for Oak Leaf Trail Parking Lot (Referred from Council).

Motion made by Member Bowe and seconded by Member Ciche to recommend to the Common Council to authorize funding from pre 2002 Park Impact Fees and pursue a long term lease from the County and to advance funding from the Accumulated Fund Balance of the Capital Improvement Fund to move the project forward while attempting to secure the lease. Upon vote, Ayes-All, Motion carried.

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VIII. 2006 Six-Month Core Investments Report

Director of Finance & Treasurer Patterson reported that the Core Investment Report is brought to the Committee semi-annually. Investments are performing as expected. Portfolio is being operated in accordance with the Policy set up. Report was received and filed. No action taken.

IX. 2006 Six-Month Financial Report

Director of Finance & Treasurer Patterson presented the 6-month Financial Report to the Committee. He reported that the Sanitary Sewer Fund anticipated a fund balance reduction for 2006. Ryan Road and another sewer project will add additional unplanned costs. Need to watch the fund to ensure we maintain consistency with the Common Council policy on the fund balance and fee rates. Stopped allocating Park Impact Fees to Community Centers. No action taken.

X. 2006 Budget Adjustments

Motion made by Alderman Skowronski and seconded by Alderman Hammelman to recommend the draft 2006 budget adjustment resolution to the Common Council for approval. Upon vote, Ayes-All, Motion carried.

XI. Equipment Revolving Fund 2005 Annual Report

Director of Finance & Treasurer Patterson presented this report. Reported that to maintain this as a viable fund it must be considered to add additional resources annually in future years. No action taken.

XII. Capital Improvement Fund 2005 Funding Availability

Director of Finance & Treasurer Patterson summarized the report provided. No action taken.

XIII. 2007 Budget Forecast

Discussion by Committee members. No action taken.

Alderman Skowronski left at 6:58 p.m.  
Alderman Hammelman left at 7:04 p.m.

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**XIV. Council Actions**

- Fire Department's request to fund installation of control base in Police Dispatch for upgrade of Fire Department's radio system.
- Fire Department Ambulance Fees increased by \$25.
- Request from Civic Celebration Commission for additional \$18,000 for 2006 event.
- 2006 Revised Parks Development Plan
- Request from Fire Department to proceed with vehicle replacement for Fire Engine No. 203 in 2006.
- CAFR presented by Virchow Krause

The Committee was updated on the above Common Council actions. Informational item only – no action required. Alderman Solomon requested that the Civic Celebrations Commission present a report on finances to the Finance Committee.

Alderman Skowronski returned at 7:37 p.m.

**XV. Discussion of Future Topics for Finance Committee Consideration**

- Update Fines and Forfeitures Fee Schedules
- Use of Credit Cards in Court

Brief discussion was held. Director of Finance & Treasurer Patterson and Police Chief will work on these items.

**XVI. Future Meeting Date – August 22, 2006**

**XVII. Adjournment**

Motion made by Member Bowe and seconded by Member Ciche to adjourn the July 25, 2006 Finance Committee Meeting. Upon vote, Ayes-All, Motion carried.